

**Post 68 Officers Meeting Minutes  
July 12, 2017 – 9:00 AM to 11 AM  
1097 Sandy Grove Place, Brunswick Forest**

**Call to Order:** 8:58 AM

**Update on Legion Night with the Wilmington Sharks (July 22, 2017 - meet at 6:30) - Art Dietrich**

*Currently nine members have signed up for the game (16 tickets). Tickets are \$8 each. Members need to notify Art by July 15<sup>th</sup> if they plan to attend. Members should bring their money to the meeting on July 18<sup>th</sup>.*

**Wilmington Downtown Concert Wristband Sales (August 18, 2017 from 6-10 PM)**

- We have enough (11) volunteers (Lane Adrian, Paul Arslanian, John D’Abrosca, Bobby and Brenda Hunt, Andy and Mimi Kronkowski, John Marone, Jim Thompson, Dale and Debbie Todd, Lou Tranzillo)
- Dale Todd is the lead (Cell No. 240.338.5411)

*We will use the Poppy Buckets to collect donations at the concert.*

**BFA Christmas in July Program (Back to School) - Alan Simmons**

- \$ 0 funded in 2016-2017
- How much to fund for this year?
- Any action to take?
- Who’s the lead?

*We did not participate in the BFA Backpack Program last year but did fund for five backpacks two years ago. The Officers agreed to donate \$250 to BFA in the 2017-2018 budget year (need Budget Line Item).*

**Fish Fry Update (KC White unable to attend) - Jim Zelenski**

- Costco Gift Card and “Thank You” letter sent to Costco
- Volunteers Meeting - Hardees, July 25<sup>th</sup> 10 AM, 101 Village Rd NE, Leland, NC 28451
- Status of Ticket Sales and Sales Locations/Dates/Times - **Greg Miller**

*We received a \$25 Gift Card from Costco and \$50 Gift Card from Sam’s Club. This will be used to help defray the costs for food and paper items for the Fish Fry. We will need to sell 120 tickets to breakeven on the event. Greg Miller sold a few tickets at Lowes Food this past Saturday and collected \$116 in donations. In addition, the \$100 check that we received from the Magnolia Greens Social Committee for our participation in the community Fourth of July Parade will go towards defraying the costs of the Fish Fry. Greg Miller will set up a ticket sales location at the Leland Piggly Wiggly this Saturday from 9 AM to 2 PM. Anyone who wants to help can show up on Saturday morning.*

*Eric will check with Lane Adrian about notices placed in the media to advertise the event and the use of the flags from the American Honor Guard. With time running short, Eric will send an e-mail to send to the members soliciting their help in ticket sales. Jim will contact KC about signs that can be placed alongside the road to direct public attention to the Fish Fry on the date of the event.*

**VBAC Expenses Shortage (attach T. Cerniglia e-mail and Post 10 documents) - Jim Zelenski**

- Deficit \$1,924 (see attached receipts)
- What amount can we afford to donate towards expenses?
- Payable to: Tom Cerniglia, 3724 Cinnamon Fern Drive, Southport, NC 28461. Please note on the Memo Line “2017 VBAC Expenses.”

*After discussion, the Officers agreed that the 2017 VBAC benefitted considerable numbers of veterans (over 700) from multiple states to settle or complete their claims with the Veterans Administration. As*

*such, the Officers agreed to donate \$500 from the Poppy Fund to help defray the costs incurred. These costs, which included a substantial amount of food purchased over the 3-day event, were personally borne by Tom Cerniglia. Dale Todd will attend the next planning meeting for the 2018 VBAC and present the check to Tom at the meeting.*

### **Blossoms Meeting Location and Notice to Members - Jim Zelenski**

- Meeting every third Thursday of each month
  - Set up room 5:30 – 6:00 PM (discuss layout – sign in, 50/50, dues payment, sales)
  - Meeting from 6:00 – 7:00 PM (no coffee or other refreshments)
- Social hour at the bar in Blossoms after the meeting
- Encourage members to eat dinner at Blossoms before the meeting
- Notice to members to go out with membership meeting agenda and June Minutes

*The next meeting will be held on July 20<sup>th</sup> at our new venue. There was some discussion about final setup arrangements (Lou Tranzillo offered that KC would verify the final arrangements with Blossoms). Eric will include the meeting information in the e-mail distributing the agenda to the members. Members who have dinner before the meeting are encouraged to note “Post 68” on their dinner receipts to indicate that Post 68 is supporting Blossoms.*

*Five of the Officers paid for their 2018 dues renewals at this meeting. Since invoices for 2018 membership renewals are already being received in the mail, we can expect the sign-in table to be very busy as Kathy and John work the table.*

### **Finances (two attachments)**

- June End of Month Report - **Greg Miller**
- 2016 – 2017 Budget Wrap-up for Year End - **Jim Zelenski**
- 2017 – 2018 Budget (Draft) – Discussion and decisions - **Jim Zelenski**
- Guidance to Executive Committee and Finance Officer on Annual Financial Review
  - Expectations (e.g., written report describing the review, what was covered, review results, recommendations, etc.)
  - Documents to review
  - Report back at an Officers Meeting on \_\_\_\_\_.

*Greg Miller, Finance Officer/Treasurer, indicated the issue regarding our EIN numbers (2) still has not been resolved with the IRS. He has been receiving conflicting information over the phone from different IRS officers. He would like to schedule a sit down meeting with the Wilmington IRS office and needs a member who is a CPA or familiar with tax returns to accompany him. Jim Zelenski requested Greg continue to work to resolve this and report back on the status.*

### **Wrap-Up and Action Items – Jim Zelenski**

**Adjourn: 11:00 AM**