



# John E. Jacobs American Legion Post 68, Leland, NC

## Officers Meeting MINUTES

January 9th, 2020

Shelmore Pool Meeting Area, Brunswick Forest

Call to Order: at 1300, Commander

### Officers/Chairs Present:

Dale Todd, Commander \_x\_  
Dan Dodge, Adjutant \_x\_  
Elliott Koppel, Financial Officer x\_\_\_  
Lane Adrian, Service Officer \_x\_  
John Marone, Logistics Officer \_\_\_  
Dan Fortini, Membership \_x\_

Jim Zelenski, 1<sup>st</sup> Vice Commander \_x\_  
\_\_\_\_\_  
Brian Danielson, Chaplain \_\_\_  
Richard Fry, Public Affairs \_x\_  
Bill Smith, Sergeant at Arms \_x\_

EXECUTIVE COMMITTEE  
Lou Tranzillo \_x\_\_\_  
John Hacker \_\_\_\_\_  
Mike Conners \_x\_

### OLD BUSINESS:

1. By-Laws update: By-Laws approved by Dept adjutant on 1/3/20.
  - Commander reviewed the approval. Copy will be placed in safe deposit box and will be available at each membership meeting
  - We also have the original large copy of the Post Charter with a page for members to sign
2. Election Committee for 2020
  - Commander reviewed eligibility and the selection and election process with officers present
  - Commander Todd will develop list of recommended names for the Election Committee to be submitted to the PEC for approval by January membership meeting
  - Slate of candidates needs to be finalized by April 2020 meeting
3. Oratorical contest and other NBHS/JROTC updates: Dale reviewed the contest schedule and requirements. Several Post members have signed up to assist. There will be 3 contestants.

### NEW BUSINESS:

1. Events and activities for 2020
  - Commander reviewed events for the first 5 months of the year
  - Leads will be needed for selected events
  - We will place list of events at membership meetings so that members can step up to volunteer and also to express interest
  - If we are going to hold a Spring fundraiser, we need to have a lead identified in January
2. Speakers list for 2020
  - Dodge reviewed list of speakers schedule to date. We have 5 confirmed so for this year
  - Dodge to send speakers list to Fry
3. Department Winter Conference – Awards
  - a. Baseball hall of fame: Submitting form for John Cook
  - b. Website: Form submitted

c. JROTC: No status if this will happen

4. Possible new event – BF Resource Fair, end of March

- This appears to be for local community support and services. Dan D and Dan F signing up for it

**STANDARD ITEMS / OFFICERS REPORTS:**

A) Finance Report: Note: We will be keeping our budget and financial reporting on a CALENDAR year schedule: January thru December due to IRS rules.

<b>RECONCILIATION</b>		
<b>MONTH</b>	<b>DEC 2019</b>	
<b>BANK</b>		
BEGINNING BALANCE		\$ 11,095.12
INCOME		\$ 3,917.63
DISBURSEMENTS		\$ 3,353.61
ENDING BALANCE		\$ 11,659.14
CASH BOX 1		\$ 90.00
Cash Box 2		\$ 50.00
<b>GRAND TOTAL</b>		<b>\$ 11,799.14</b>

<b>BALANCES PER ACCOUNT FOR THE MONTH</b>		
<b>General Fund</b>		\$ 1,527.52
<b>50/50</b>		\$ 24.00
<b>Poppy Fund</b>		\$ (1,200.00)
<b>Dues</b>		\$ (45.50)
<b>Donation</b>		\$ 53.00
<b>Clothing</b>		\$ 205.00
<b>BALANCES PER ACCOUNT</b>		
<b>General Fund</b>		\$ 5,063.05
<b>50/50</b>		\$ 294.00
<b>Poppy Fund</b>		\$ (153.90)
<b>Dues</b>		\$ 1,683.00
<b>Donation</b>		\$ 4,238.17
<b>Clothing</b>		\$ 276.50

MONTH: DECEMBER 19													
DATE	General Fund		50/50		POPPY FUND		DUES		DONATION		CLOTHING / LOGO ITEMS		
	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	
2-Dec		\$ 360.27											
3-Dec		\$ 98.00						\$ 110.00					
6-Dec		\$ 83.72											
9-Dec	\$ 3,148.00						\$ 160.00						
10-Dec		\$ 125.00											
11-Dec	\$ 150.00								\$ 53.00				
12-Dec		\$ 333.47						\$ 133.00					
13-Dec		\$ 459.55											
17-Dec								\$ 27.50					
19-Dec		\$ 368.10				\$ 1,200.00							
20-Dec	\$ 57.63		\$ 24.00				\$ 120.00				\$ 205.00		
24-Dec							\$ 55.00						
<b>TOTALS</b>	\$ 3,355.63	\$ 1,828.11	\$ 24.00	\$ -	\$ -	\$ 1,200.00	\$ 280.00	\$ 325.50	\$ 53.00	\$ -	\$ 205.00	\$ -	
<b>TOTAL FOR MONTH</b>			<b>INCOME</b>	<b>DISBURSMENT</b>									
			\$ 3,917.63	\$ 3,353.61									

Note: Since the Poppy Fund is in a deficit due to donations to local veterans, the Commander requested that \$1500 from general fund be transferred into this account to build it back up.

B) Membership Report - As of 3 Jan 2020:

Last month: 134

Current membership: 134

Members paid: 81%

Members unpaid: 25  
% Towards Dept Goal: 103%

- Dues not paid by Jan 1 will be considered delinquent
- Dues not paid by Feb 1 will be considered suspended
- Dues not paid by June 30<sup>th</sup> will be forfeited

C) Service Officer

- \$800 was given to person needing assistance to care for her disabled veteran father. Lane was also able to get this vet into the VA system for health care. We received a letter thanking us for our support.
- We purchased 4, \$100 gift cards for Christmas gifts for veterans. We have not been able to contact 1 vet so Lane still has the card.
- We received a card and letter from parents of Samuel, who was in need of a speech machine thanking us for the donation
- Lane is restarting meetings at the Leland Sr Center starting on Jan 15<sup>th</sup> @ 10:30am
- Note: Richard to write up articles for publication regarding our charitable efforts

D) Adjutant items.

- a. Signing of charter at Post meeting: We received a large format copy of our new charter with a second page for members to sign. This will be available at member meetings for members to add their signatures
- b. Working Buddy Calls and service awards: Dan has not been able to follow up with members who could not be contacted during our buddy call. Also, I need help distributing service award certificates
  - i. Bill Smith offered up help. Dan to put out message to membership
- c. Annual Report: Being worked

E) Logistics

F) Chaplain

G) Public Affairs: Richard working on article for the Jacobs reception

H) Web Site: Dan still keeping possible new Google calendar format up to date. Would like to see if this is a viable format for the website to use vs. a manually updated calendar

**EVENTS: (status with any actions or issues here)**

- Completed events: DECEMBER
  - Jacobs / Post name change reception Dec 14<sup>th</sup>. 130+ participants. Great success and media coverage. Dale working on after action report. We also received a thank you note from Martha Jacobs.
  - Flag retirement (Jan 4<sup>th</sup>) – Dan F. has completed AAR. Dean Rathburn offering to allow us to use his field any time. Only expenses were charcoal and lighter fluid. A certificate of appreciation will be delivered to Dean for his support.

- Upcoming events:

- Oratorical contest: Jan 11<sup>th</sup> Dale Todd
- Storage Unit cleanup and reorg TBD John Marone
- SCC fund raiser event in Feb – Candlewood shops in Leland
  - o Only if someone wants to do it. We think for this year we bow out....
- District 9 meeting Feb 29<sup>th</sup> – Oak Island Post 454
- Possible fund raiser with Tropical Smoothie in Leland
  - o Panera Bread is another possibility
- Dept mid-winter conference Feb 13-15 – Contact Dodge if you want to car pool
- Boy state for 2020: Jun 21-27 \$400/each We have budgeted for 4 students
- NBHS Awards ceremony – April 6th
- VEAC April 15, 16, 17, 18 in Southport (15<sup>th</sup> is setup day)

OTHER:

- Jim Z suggested we sponsor a document shredding event (added to list of events)
- Commander also ran thru a quick 2019 year summary of Post accomplishments. Overall, we have had a very good year,
- We had a visitor at our officer meeting. Navy vet Tom Beck(?) sat in on meeting. Tom is a part time resident of BF and belongs to a Post in NJ. He expressed interested in becoming involved with Post 68. He mentioned he worked on a film with the Smithsonian called: Gun Trucks of Vietnam: <https://www.smithsonianchannel.com/shows/gun-trucks-of-vietnam/0/3462307>
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**Commander status** – Dale:

Commanders leave schedule:

- Feb 10 – 20th
- Mar 12 – 25th

**Officers expected to be absent:**

Officers Meeting: Dale and Dan D. will miss MARCH officers meeting

Membership Meeting:

**Next Officers Meeting** – Thursday, Feb 13th, 2020, 1pm at Shelmore Facility

**Next Post Meeting** – Jan 16th, 2020

**Guest Speaker: Carlo Montagano Exec Director  
Brunswick County Habitat for Humanity**

**Leftovers from prior month officers meeting:**

- Post 1981 transfers
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**Meeting Adjourned at** \_\_\_1445 hours\_\_\_.

**ELECTIONS:**

Per our new Constitution & By-Laws:

- The Post Commander shall recommend a 5 member Election Committee to be approved by the PEC at an early enough date to assure adherence to the eligibility criteria contained in the C&B.
- Election Committee will consist of 4 Past or Present PEC members who are not seeking election or re-election PLUS one Post member who is not seeking election.
- The members of the Election Committee shall solicit names of potential candidates from the general membership. The committee shall compile a list of the candidates at least 7 days prior to the regular membership meeting designated as the meeting to nominate candidates for the elected PEC positions. Prior to this membership meeting the members of the Election Committee shall certify to the Post Commander the names of the nominees for each elective office for the Post.  
NOTE: The Membership meeting designated as the meeting to nominate candidates of the elected PEC positions is Thursday, April 16, 2020. This is the meeting where the ballot slate is frozen with the elections being held at the May meeting.
- The Election Committee has the responsibility of supervising all election procedures. See C&B for details.

**Current Officers who are NOT eligible to stand for re-election to their current position due to having completed two consecutive one year terms in that position:**

Dale Todd	Commander
Jim Zelenski	1 <sup>st</sup> Vice Commander
Brian Danielson	Chaplain
Bill Smith	Sgt at Arms
Lou Tranzillo	At-Large

NOTE – that IF an incumbent is willing to serve an additional term AND there are no other members wishing to run for that office AND the PEC approves, that incumbent may run for re-election to another term.

NOTE – any of these officers may stand for election to a different position.

**Current officers who ARE eligible to stand for re-election to their current position:**

Elliott Koppel	Finance Officer (currently appointed has not yet stood for election)
John Hacker	At-Large
Mike Connors	At-Large

NOTE – any of these officers may stand for election to a different position

**Current elected officer positions which are vacant:**

2<sup>nd</sup> Vice Commander  
Historian

**Current incumbents in Appointed Officer positions:**

Dan Dodge	Adjutant
Lane Adrian	Post Service Officer
John Marone	Logistics Officer

Richard Fry  
Dan Fortini

Public Affairs Officer  
Membership Coordinator

NOTE – any of these officers may stand for election to an elected position.

**ACTION REQUIRED:**

- Identify Election Committee members before the end of the year so there is sufficient time for them to complete their tasks.



As of 12/17/19

**POST 68 EVENTS PLANNING - 2020**

MONTH	DATE	EVENT	COMMENTS
JAN	1/9/2020	Officers meeting	
	1/11/2020	Oratorical Contest	
	1/16/2020	Membership meeting	
FEB	2/13/2020	Dept Winter Conference	3 days
	2/13/2020	Officers meeting	
	2/20/2020	Membership meeting	
	2/22/2020	District 9 meeting	Ocean Isle Post
	TBD	Storage Unit Cleanup	Feb/Mar timeframe
MAR	3/7/2020	JROTC Military Ball	
	3/12/2020	Officers meeting	
	3/19/2020	Membership meeting	
	TBD	NBHS boys/girls state nominations	March/April timeframe
	TBD	Boy scouts breakfast in Navassa	TBD
APR	4/6/2020	JRTOC Awards ceremony	1 @ \$500 2 @ \$100
	4/9/2020	Officers meeting	
	4/15/2020	VEAC event	April 15-18 Southport S. Brunswick HS
	4/16/2020	Membership meeting	
	TBD	Spring Belk Charity sale	April/May timeframe
MAY	5/2/2020	Division II meeting	
	5/7/2020	Officers meeting	
	5/9/2020	District 9 Meeting	
	5/21/2020	Post Elections/Membership meeting	
	5/22/2020	Poppy Day collections	National Poppy day
	5/25/2020	Flag Placement Cemeteries	
	TBD	Spring fundraiser	Fish fry, BBQ, other
JUN	6/10/2020	Dept Convention	June 10-13 in Raleigh
	6/11/2020	Officers meeting	
	6/18/2020	Installation of Post Officers	membership meeting
	6/18/2020	Membership meeting	
	TBD	Flag collection event	Mid-june
JUL	7/4/2020	July 4th parade	Magnolia Greens
	7/9/2020	Officers meeting	
	7/10/2020	Legion College	10th & 11th High Point
	7/16/2020	Membership meeting	
	TBD	Flag retirement	June/July timeframe
	TBD	Belk summer sale	July/Aug timeframe
AUG	8/13/2020	Officers meeting	



	8/20/2020	Membership meeting	
	TBD	Leland under lights car show	
	TBD	Downtown Concert series wrist band sales	Aug/Sep
SEP	9/17/2020	Pinning/Awards ceremony	membership meeting
	9/10/2020	Officers meeting	
	TBD	Leland Founders Day	
OCT	10/8/2020	Officers meeting	
	10/15/2020	Membership meeting	
	10/22/2020	Dept Fall Conference	Oct 22-24
	TBD	Trunk or Treat	Halloween on a Saturday
	TBD	Belk pre-holiday sale	Setp - Nov timeframe
	TBD	Post membership picnic/social	
NOV	11/12/2020	Officers meeting	
	11/19/2020	Pasta Dinner Fundraiser	November membership mtg
	TBD	Brunswick Forest club fair	
	TBD	Leland Veterans breakfast	Sr Center
	TBD	Wilmington Veterans parade	
	TBD	Navassa Veterans service	
	TBD	Belk Winter fundraiser	Nov/Dec timeframe
	TBD	Holiday gift cards to Vets	Start in Oct
	TBD	Christmas cards to service members	Start in July?
DEC	TBD	Leland Christmas parade	
	12/10/2020	Officers meeting	
	12/17/2020	Membership meeting	
OTHER POSSIBLE EVENTS			
		SCC meetings	various dates
		BFA meetings	various dates
		JROTC Change of Command ceremony	
		Battleship NC, Misc event	
		Coast Guard Cutter redeployment	July?
		Tropical Smoothie fund raiser	

 Event updated  
 Event added