



**John E. Jacobs American Legion Post 68, Leland, NC  
Officers Meeting AGENDA**

**January 9th, 2020**

**Shelmore Pool Meeting Area, Brunswick Forest**

**Call to Order:** at 1300, Commander

**Officers/Chairs Present:**

Dale Todd, Commander \_\_\_  
Dan Dodge, Adjutant \_\_\_  
Elliott Koppel, Financial Officer \_\_\_  
Lane Adrian, Service Officer \_\_\_  
John Marone, Logistics Officer \_\_\_  
Dan Fortini, Membership \_\_\_

Jim Zelenski, 1<sup>st</sup> Vice Commander \_\_\_  
\_\_\_\_\_  
Brian Danielson, Chaplain \_\_\_  
Richard Fry, Public Affairs \_\_\_  
Bill Smith, Sergeant at Arms \_\_\_

EXECUTIVE COMMITTEE  
Lou Tranzillo \_\_\_  
John Hacker \_\_\_  
Mike Conners \_\_\_

**OLD BUSINESS:**

1. By-Laws update: By-Laws approved by Dept adjutant
2. Election Committee for 2020
3. Oratorical contest and other NBHS/JROTC updates

**NEW BUSINESS:**

1. Events and activities for 2020
2. Speakers list for 2020
3. Department Winter Conference – Awards
  - a. Baseball hall of fame
  - b. Website
  - c. JROTC
4. Possible new event – BF Resource Fair, end of March

**STANDARD ITEMS / OFFICERS REPORTS:**

- A) Finance Report

RECONCILIATION			
MONTH	DEC 2019		
BANK			
BEGINNING BALANCE		\$	11,095.12
INCOME		\$	3,917.63
DISBURSEMENTS		\$	3,353.61
ENDING BALANCE		\$	11,659.14
CASH BOX 1		\$	90.00
Cash Box 2		\$	50.00
<b>GRAND TOTAL</b>		<b>\$</b>	<b>11,799.14</b>

BALANCES PER ACCOUNT FOR THE MONTH		
General Fund		\$ 1,527.52
50/50		\$ 24.00
Poppy Fund		\$ (1,200.00)
Dues		\$ (45.50)
Donation		\$ 53.00
Clothing		\$ 205.00
<b>BALANCES PER ACCOUNT</b>		
General Fund		\$ 5,063.05
50/50		\$ 294.00
Poppy Fund		\$ (153.90)
Dues		\$ 1,683.00
Donation		\$ 4,238.17
Clothing		\$ 276.50

B)

MONTH: DECEMBER 19													
DATE	General Fund		50/50		POPPY FUND		DUES		DONATION		CLOTHING / LOGO ITEMS		
	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	INCOME	DISBURSMENT	
2-Dec		\$ 360.27											
3-Dec		\$ 98.00						\$ 110.00					
6-Dec		\$ 83.72											
9-Dec	\$ 3,148.00						\$ 160.00						
10-Dec		\$ 125.00											
11-Dec	\$ 150.00								\$ 53.00				
12-Dec		\$ 333.47						\$ 133.00					
13-Dec		\$ 459.55						\$ 27.50					
17-Dec		\$ 368.10					\$ 1,200.00						
19-Dec													
20-Dec	\$ 57.63		\$ 24.00				\$ 120.00					\$ 205.00	
24-Dec								\$ 55.00					
<b>TOTALS</b>	\$ 3,355.63	\$ 1,828.11	\$ 24.00	\$ -	\$ -	\$ 1,200.00	\$ 280.00	\$ 325.50	\$ 53.00	\$ -	\$ 205.00	\$ -	
<b>TOTAL FOR MONTH</b>			<b>INCOME</b>	<b>DISBURSMENT</b>									
			\$ 3,917.63	\$ 3,353.61									

C) Membership Report - As of 3 Jan 2020:

Last month: 134

Current membership: 134

Members paid: 81%

Members unpaid: 25

% Towards Dept Goal: 103%

- Dues not paid by Jan 1 will be considered delinquent
- Dues not paid by Feb 1 will be considered suspended
- Dues not paid by June 30<sup>th</sup> will be forfeited

D) Service Officer

E) Adjutant items.

- a. Signing of charter at Post meeting
- b. Working Buddy Calls and service awards
- c. Annual Report

F) Logistics

G) Chaplain

H) Public Affairs

I) Web Site:

**EVENTS: (status with any actions or issues here)**

- Completed events: DECEMBER
  - Jacobs / Post name change reception
  - Flag retirement (Jan 4<sup>th</sup>)
  
- Upcoming events:
  - Oratorical contest: Jan 11<sup>th</sup>
  - Storage Unit cleanup and reorg TBD
  - SCC fund raiser event in Feb – Candlewood shops in Leland (?)
  - District 9 meeting Feb 29<sup>th</sup> – Oak Island Post 454
  - Possible fund raiser with Tropical Smoothie in Leland
  - Dept mid-winter conference Feb 13-15
  - Boy state for 2020: Jun 21-27 \$400/each
  - NBHS Awards ceremony – April 6<sup>th</sup>
  - VEAC

**Commander status** – Dale:

Commanders leave schedule:

- Feb 10 – 20<sup>th</sup>
- Mar 12 – 25<sup>th</sup>

**Officers expected to be absent:**

Officers Meeting:

Membership Meeting:

**Next Officers Meeting** – Thursday, Jan 9<sup>th</sup>, 2020, 1pm at Shelmore Facility

**Next Post Meeting** – Jan 16<sup>th</sup>, 2020

**Guest Speaker: Carlo Montagano Exec Director  
Brunswick County Habitat for Humanity**

**Meeting Adjourned at \_\_\_\_\_.**

## **ELECTIONS:**

Per our new Constitution & By-Laws:

- The Post Commander shall recommend a 5 member Election Committee to be approved by the PEC at an early enough date to assure adherence to the eligibility criteria contained in the C&B.
- Election Committee will consist of 4 Past or Present PEC members who are not seeking election or re-election PLUS one Post member who is not seeking election.
- The members of the Election Committee shall solicit names of potential candidates from the general membership. The committee shall compile a list of the candidates at least 7 days prior to the regular membership meeting designated as the meeting to nominate candidates for the elected PEC positions. Prior to this membership meeting the members of the Election Committee shall certify to the Post Commander the names of the nominees for each elective office for the Post.  
NOTE: The Membership meeting designated as the meeting to nominate candidates of the elected PEC positions is Thursday, April 16, 2020. This is the meeting where the ballot slate is frozen with the elections being held at the May meeting.
- The Election Committee has the responsibility of supervising all election procedures. See C&B for details.

### **Current Officers who are NOT eligible to stand for re-election to their current position due to having completed two consecutive one year terms in that position:**

Dale Todd	Commander
Jim Zelenski	1 <sup>st</sup> Vice Commander
Brian Danielson	Chaplain
Bill Smith	Sgt at Arms
Lou Tranzillo	At-Large

NOTE – that IF an incumbent is willing to serve an additional term AND there are no other members wishing to run for that office AND the PEC approves, that incumbent may run for re-election to another term.

NOTE – any of these officers may stand for election to a different position.

### **Current officers who ARE eligible to stand for re-election to their current position:**

Elliott Koppel	Finance Officer (currently appointed has not yet stood for election)
John Hacker	At-Large
Mike Conners	At-Large

NOTE – any of these officers may stand for election to a different position

### **Current elected officer positions which are vacant:**

2<sup>nd</sup> Vice Commander  
Historian

**Current incumbents in Appointed Officer positions:**

Dan Dodge	Adjutant
Lane Adrian	Post Service Officer
John Marone	Logistics Officer
Richard Fry	Public Affairs Officer
Dan Fortini	Membership Coordinator

NOTE – any of these officers may stand for election to an elected position.

**ACTION REQUIRED:**

- Identify Election Committee members before the end of the year so there is sufficient time for them to complete their tasks.

As of January 2020

**Post 68 Officer Elections - 2020**

<b>Position</b>	<b>Incumbent</b>	<b>Candidate</b>	<b>Candidate</b>	<b>REMARKS</b>
<b>Commander</b>				<b>Elected Position</b>
<b>1st Vice Commander</b>				<b>Elected Position</b>
<b>2nd Vice Commander</b>	<b>Vacant</b>			<b>Appointed Position</b>
<b>Adjutant</b>	<b>Dan Dodge</b>	<b>Dan Dodge</b>		<b>Appointed Position</b>
<b>Finance Officer</b>	<b>Elliott Koppel</b>	<b>Elliott Koppel</b>		<b>Elected Position</b>
<b>Post Historian</b>	<b>Vacant</b>			<b>Elected Position</b>
<b>Post Chaplain</b>				<b>Elected Position</b>
<b>Post Service Officer</b>	<b>Lane Adrian</b>	<b>Lane Adrian</b>		<b>Appointed Position</b>
<b>Sergeant At Arms</b>				<b>Elected Position</b>
<b>Member at Large</b>	<b>Lou Tranzillo</b>	<b>Lou Tranzillo</b>		<b>Elected Position</b>
<b>Member at Large</b>	<b>Mike Conners</b>	<b>Mike Conners</b>		<b>Elected Position</b>
<b>Member at Large</b>	<b>John Hacker</b>	<b>John Hacker</b>		<b>Elected Position</b>
<b>Logistics Officer</b>	<b>John Marone</b>	<b>John Marone</b>		<b>Appointed Position</b>
<b>Public Relations</b>	<b>Richard Fry</b>	<b>Richard Fry</b>		<b>Appointed Position</b>
<b>Membership</b>	<b>Dan Fortini</b>	<b>Dan Fortini</b>		<b>Appointed Position</b>
Blue: Elected				
Green: Appointed				

As of 12/17/19

**POST 68 EVENTS PLANNING - 2020**

MONTH	DATE	EVENT	COMMENTS
JAN	1/9/2020	Officers meeting	
	1/11/2020	Oratorical Contest	
	1/16/2020	Membership meeting	
FEB	2/13/2020	Dept Winter Conference	3 days
	2/13/2020	Officers meeting	
	2/20/2020	Membership meeting	
	2/22/2020	District 9 meeting	Ocean Isle Post
	TBD	Storage Unit Cleanup	Feb/Mar timeframe
MAR	3/7/2020	JROTC Military Ball	
	3/12/2020	Officers meeting	
	3/19/2020	Membership meeting	
	TBD	NBHS boys/girls state nominations	March/April timeframe
	TBD	Boy scouts breakfast in Navassa	TBD
APR	4/6/2020	JRTOC Awards ceremony	1 @ \$500 2 @ \$100
	4/9/2020	Officers meeting	
	4/15/2020	VEAC event	April 15-18 Southport S. Brunswick HS
	4/16/2020	Membership meeting	
	TBD	Spring Belk Charity sale	April/May timeframe
MAY	5/2/2020	Division II meeting	
	5/7/2020	Officers meeting	
	5/9/2020	District 9 Meeting	
	5/21/2020	Post Elections/Membership meeting	
	5/22/2020	Poppy Day collections	National Poppy day
	5/25/2020	Flag Placement Cemeteries	
	TBD	Spring fundraiser	Fish fry, BBQ, other
JUN	6/10/2020	Dept Convention	June 10-13 in Raleigh
	6/11/2020	Officers meeting	
	6/18/2020	Installation of Post Officers	membership meeting
	6/18/2020	Membership meeting	
	TBD	Flag collection event	Mid-june
JUL	7/4/2020	July 4th parade	Magnolia Greens
	7/9/2020	Officers meeting	
	7/10/2020	Legion College	10th & 11th High Point
	7/16/2020	Membership meeting	
	TBD	Flag retirement	June/July timeframe
	TBD	Belk summer sale	July/Aug timeframe
AUG	8/13/2020	Officers meeting	

	8/20/2020	Membership meeting	
	TBD	Leland under lights car show	
	TBD	Downtown Concert series wrist band sales	Aug/Sep
SEP	9/17/2020	Pinning/Awards ceremony	membership meeting
	9/10/2020	Officers meeting	
	TBD	Leland Founders Day	
OCT	10/8/2020	Officers meeting	
	10/15/2020	Membership meeting	
	10/22/2020	Dept Fall Conference	Oct 22-24
	TBD	Trunk or Treat	Halloween on a Saturday
	TBD	Belk pre-holiday sale	Setp - Nov timeframe
	TBD	Post membership picnic/social	
NOV	11/12/2020	Officers meeting	
	11/19/2020	Pasta Dinner Fundraiser	November membership mtg
	TBD	Brunswick Forest club fair	
	TBD	Leland Veterans breakfast	Sr Center
	TBD	Wilmington Veterans parade	
	TBD	Navassa Veterans service	
	TBD	Belk Winter fundraiser	Nov/Dec timeframe
	TBD	Holiday gift cards to Vets	Start in Oct
	TBD	Christmas cards to service members	Start in July?
DEC	TBD	Leland Christmas parade	
	12/10/2020	Officers meeting	
	12/17/2020	Membership meeting	
OTHER POSSIBLE EVENTS			
		SCC meetings	various dates
		BFA meetings	various dates
		JROTC Change of Command ceremony	
		Battleship NC, Misc event	
		Coast Guard Cutter redeployment	July?
		Tropical Smoothie fund raiser	

 Event updated  
 Event added