



American Legion Post 68, Leland, NC
Officers Meeting MINUTES
July 11th, 2019
Shelmore Pool Meeting Area, Brunswick Forest

Call to Order: at 1300, Commander

Officers/Chairs Present:

Dale Todd, Commander
Dan Dodge, Adjutant
Elliott Koppel, Financial Officer
Lane Adrian, Service Officer
John Marone, Logistics Officer
John Larkin, Post Historian

Jim Zelenski, 1st Vice Commander
Art Dietrich, 2nd Vice Commander
Brian Danielson, Chaplain
Richard Fry, Public Affairs
Bill Smith, Sergeant at Arms
Dan Fortini, Membership

EXECUTIVE COMMITTEE
Lou Tranzillo
John Hacker
Mike Conners

TOPICS for DISCUSSION:

1. Installation of Officers: Need to install Dodge and Mike Conners.
 - Commander Todd will follow an abbreviated short form to install Dodge and Conners
 - For John Larkin, election process will be planned and scheduled

2. Official Visit by District Commander during our August meeting – Dale Smith

3. American Legion years of service pins and “pinning” ceremony
 - A way of recognizing members and getting them more involved
 - We have a spreadsheet showing all members and their years of service
 - Plan on performing a Pinning Ceremony in September
 - We will pin those members who had an anniversary year at 5, 10, 15, 20, etc. years in the prior Post calendar year
 - For this first ceremony, we will go back 1 additional year and also include 45 and 50 year members
 - 5 year members will receive a less expensive pin \$1.95
 - Past 5 years, the pins are \$8.95 each
 - Invitations will be sent out to those who will receive pins

4. Officers guide to all officers + Roberts Rules

- 1 guide given out to Lane. Adjutant has the remaining copies
- A LINK to a file share was also sent out to Officers for an electronic copy

5. Storage Unit update & sign-out sheet

- New storage unit has been setup and is in operation
- We will have a sign-in/out sheet on a clipboard in the unit to record all activity
- Keys: John M has 2, Dodge has 2, Dale-1, Lane-1, Bill Smith-1, Jim Z-1
- Paperwork for storage unit is now in Post files

6. Vacations for officers – part of Post Calendar

- Request from Commander and Adjutant for all officers to let Adjutant know of any planned vacations that would keep the officer from any meetings. Vacations to be added to detailed calendar.

- Email was sent to officers asking them to submit any known vacation dates

7. Phone Tree – Part of Emergency OPS plan action plan, buddy check

- To be carried over to next officer meeting

8. Feedback on July 4th parade – Magnolia Green

- Dale completed AA report which has been uploaded to website.
- Post has already received check for \$100 for participating
- We gave out ~ 100 flags
- Parade had Post walkers and vehicles split up this year. We will take this into consideration for next year

9. Feedback on July 4th parade – Southport

- Event went well

10. Update to Post calendar: Detailed events added

- Calendar has been updated with deeper details to provide more insight into our activities.
- Will be updated on website
- Additional detailed categorized for reporting

11. Town of Belville Veterans Memorial at Riverwalk Park – Give a brick.

- Town of Belville is working with engraving vendor to get AL symbol on brick
 - Cost is \$50/brick. American Legion symbol is available a no extra charge
 - Officers voted on 3 line format to be: American Legion Post 68 Leland, NC
 - Adjutant given go-ahead to order brick (was done same day)

12. Getting more interaction from membership at meetings.

- a. How to induce more discussion
- b. Possibly highlight 1 member each meeting
- c. Still need EVENT LEADS
- d. Annual Pinning to be part of membership involvement

STANDARD ITEMS / OFFICERS REPORTS:

A) Finance Report

** New Check/Deposit request form on website: POST INFO | BYLAWS and PROCESSES

End of June Financial report:

We reviewed charts derived from our 2019/2020 budget to categorize data better and see where the majority of our funds are coming from and going to. Dan to send spreadsheet to Elliott.

<u>MONTH</u>	<u>June 2019</u>
BANK	
BEGINNING BALANCE	\$ 9,394.78
INCOME	\$ 984.00
DISBURSEMENTS	\$ 717.53
ENDING BALANCE	<u>\$ 9,661.25</u>
CASH BOX 1	\$ 95.00
Cash Box 2	\$ 50.00
<u>GRAND TOTAL</u>	<u>\$ 9,806.25</u>

BALANCES PER ACCOUNT FOR THE MON

General Fund	\$ (459.82)
50/50	\$ 85.00
Poppy Fund	\$ 1,208.19
Dues	\$ 40.00
Donation	\$ 547.00
Clothing	\$ -

BALANCES PER ACCOUNT

General Fund	\$ 4,266.01
50/50	\$ 254.00
Poppy Fund	\$ 1,500.00
Dues	\$ 572.00
Donation	\$ 3,485.17
Clothing	\$ (89.75)

B) Membership Report

Last month: 119

This month: 121

- New membership year has started!

- Transfer in: Timothy White. Form sent into Dept for processing

- Transfer in and renewal: Arthur Howard. Processed online. Waiting for finalization

C) Service Officer

- Lane talked about the Vietnam Wall project @ MayFair and the need for volunteers. We have placed the volunteer form link on our website. Other veteran orgs have been contacted to participate.
- Lane also shared info on the wife of a deceased vet looking for help with Champus paperwork

D) Adjutant items

- Several new additions to website for veteran resources
- Approved budget to be uploaded to website

E) Logistics: John suggesting party for Post members using extra hot dogs. Fall time frame

- F) Chaplin
- G) Public Affairs
- H) Historian
- I) Executive Committee

EVENTS:

- Completed events: JUNE / JULY
 - o Flag collection – AA completed
 - o July 4th Parade – AA completed
- To be Worked
 - o Car show planning scheduled for week of July 15th
 - o See emails from Dale regarding BELK sales in August
 - o Note: Dale started handing out BELK sale tickets at Officers Meeting
 - 2 hour shifts at Mayfare store
 - Dale will be sending out a message on 7/15 to solicit volunteers to work in-store shifts at the Mayfare Belk Store from now until Aug 23rd
 - o Fish Fry: NBHS Baseball practice facility. Looking at tables and chairs possibly from school. Also to check with fire house
 - o Flag disposal: Firehouse cannot help. Jim Z working to contact Sunny Point. Other ideas for bulk disposal include: County Recycling center, other posts, crematoriums

MONTH	DATE	X	EVENT	LEADS/COMMENTS
	Jul 19	X	Update Tri-Folds with event info?	Dan / Richard
JULY	Jul 01	X	New membership year starts	Adjutant
	Jul 04	C	July 4th Parade	
	Jul 05	X	Fish Fry Planning	John Hacker
	Jul 10	X	Planning for BELK Sales in Aug/selling tickets-email to members	Dale Todd
	Jul 11	O	Officers Meeting	
	Jul 12	L	Legion College July 12/13	
	Jul 17	X	Planning for Pasta Dinner in Nov	Kelly / Dale
	Jul 18	M	Post Meeting	
	Jul 20	X	Print more tri-folds	Richard
	Jul 25	C	Vietnam Wall at Mayfare thru 29th	Bob Page
	TBD	X	Work Party to Organize storage unit	Dale / John
	TBD	E	Possible flag burning with fire dept.	Dan Fortini & Jim Z
	TBD	X	Car Show planning	Jim Zelenski
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AUGUST	Aug 01	C	SCC Networking meeting	
	Aug 04	C	BELK Pre-Sales / In-store layaway	Dale Todd
	Aug 08	O	Officers Meeting	
	Aug 14	X	Fish Fry - email and public media	John Hacker, Richard
	Aug 15	M	Post Meeting	
	Aug 17	C	Cars under the lights - Lowes/Leland	Jim Zelenski
	Aug 24	C	BELK Sale - actual day of sale	Dale Todd
	TBD	X	Flag Retirement Ceremony-PLANNING	Dan Fortini & Jim Z
	TBD	X	Planning for Founders Day	
	TBD	X	SCC Planning	
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SEPTEMBER	Sep 02	H	Labor Day	
	Sep 07	E	Fish Fry	John Hacker
	Sep 12	O	Officers Meeting	
	Sep 14	C	Founders Day	
	Sep 15	X	Planning for Trunk or Treat	Dan Dodge
	Sep 18	X	Planning for District mtg in Oct hosted by Post 68	Dale / Dan
	Sep 19	M	Post Meeting	Boys/Girls State & Col Baker
	Sep 27	X	Submit application for Dept Fall Conference. Cutoff reservations 9/28, Award nominees by 10/10	Dan Dodge
	Sep 28	C	SCC Expo	
	Sep 30	X	Start Cards for Troops program	

Commander status – Dale

- Dale talked about BCVC (Brunswick County Veterans Coalition) meeting held 7/10. Several Posts were represented. He came back with cards for two potential guest speakers: Mark Bachara on Estate Planning and Debra Caruso on VA clinics. He also noted that Tyra Hoffman is trying to get a morning coffee service stood up at a VA clinic to be staffed by volunteers, rotating responsibility among several Posts
- Legion Act is in committee in the House in a list of 465 other bills
- Heather Holbrook from BEMC who spoke with the Post earlier said she would be interesting in returning

Officers expected to be absent:

- Officers meeting: Art, John Larkin, Brian

- Post meeting: Art

Next Officers Meeting – Thursday, Aug 8th, 2019, **11:00am – 1pm at Shelmore Facility**

Next Post Meeting – July 18th, 2019

Guest Speaker: Ray Charfauros

Director of Veteran Affairs, Cape Fear CC

Meeting Adjourned at ___1445 hours_____

OTHER:

- Received folder from John Marone from storage unit company. Folder to be filed with Post documents
- Lane talked about Carolina Coast Harley on Market Street sponsoring weekend free hot dogs for customers and using local non-profit organizations to serve and collect donations. Since Market Street in Wilmington is actually other Post's turf, Commander suggested Beach House Harley on Rt 17. Lane to check.
- Navy vet Roy G Hobbs Jr passed. Belonged to Leland VFW Post 68 (now merged with Southport). Dale working with funeral home on details. Sat July 13th 11am 1st Baptist Church in Leland (Adjutant to put word out)
- Walter Hickey veteran passed from Winnabow. Funeral 7/15 10am. Dale working with funeral home, family and Honor Guard. To be held 1535 S. 41st Street in Wilmington. Post was notified by KC White.